Networking Conversation

Date of contact: _____
Contact name: _____

Address: _____
Phone: _____ Email: _____

Appointment date/time: _____

Name of agency/employer: _____
Agency/employer address: _____
Agency/employer web site: _____

Job description:

_____
_____

Summary of conversation:

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Next step:

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Developed by AmeriCorps*VISTA Members and Amy Libman at Minnesota Internship Center Charter High School.
Adapted by the Volunteer Issues Committee of Literacy Minnesota, 2008.